



**INTERN AND VOLUNTEER HANDBOOK OCT. 2018:**

**A GUIDE TO WORKING AT STENAPA AND LIVING ON STATIA**

## ABOUT ST EUSTATIUS NATIONAL PARKS

### Background history

The St. Eustatius National Parks Foundation (STENAPA) is the primary environmental organisation on St. Eustatius (Statia), and was established in 1988 with the objective of protecting terrestrial and marine areas of ecological, scientific, and cultural significance. The foundation started off extremely small with a few minor projects and gained importance and standing when, in 1996, STENAPA was legally mandated by the island government to protect and manage the newly declared Marine Park. In 1998, STENAPA was also assigned the authority to manage the Quill and Boven National Parks. Shortly afterwards, the Miriam C Schmidt Botanical Garden was created. STENAPA currently manages three sectors: the Marine Park, National Parks, and Miriam C Schmidt Botanical Garden.

### Quill / Boven National Park

The 550-ha National Park comprises the Quill Sector (600-m dormant volcano with intact rim) and the Boven Sector (remains of a strato volcano with hills of 200–300 m). The Quill / Boven National Park has a network of nineteen maintained and signposted trails, and guided hikes can be arranged with a Ranger. Various biodiversity monitoring programmes are on-going as well as special projects (bird monitoring, butterfly monitoring, orchids, tropicbird monitoring, bees, arachnid surveys, goat control, and more). These projects are often in association with visiting researchers so can vary.



Volunteers and interns assist with maintenance of the trail system, creation and improvement of trails, sign posting, clean-ups and also biodiversity monitoring. The trail crew works from 0700-1200hrs due to the heat in the afternoons. The National Park Ranger directs daily activities with the support of the Terrestrial Intern. Make sure you are wearing hiking boots and use your gloves to avoid bites/stings when picking up wood or stones and to protect your hands when hammering, etc. Remember to take along water and a snack.

## Marine Park

Statia National Marine Park surrounds the island of St. Eustatius from the high water mark to 30m depth. Within the Marine Park are two reserves where anchoring and fishing are not permitted. The Marine Park maintains 30 dive, 3 snorkel, and 12 yacht moorings and conducts research and monitoring.

The Marine Park Manager and the Marine Park Ranger are the direct supervisor of the Marine Park intern, who will assist with all aspects of the work in the park and typically take part in dives. Volunteers may be able to assist in the Marine Park on the stipulation of being a qualified Advanced Diver. This is done in their spare time in the afternoons and is dependent, on equipment availability and work requirements.



## Sea Turtle Conservation



The purpose of this program is to increase the nesting populations of sea turtles on Statia, to increase hatchling survival rates, to fully protect turtle nesting habitats, to educate local residents and tourists about sea turtle conservation and to encourage research to improve knowledge and conservation of turtles on Statia.

The Turtle Program Coordinator is the direct supervisor of the Turtle Program intern, who will assist with morning or night patrols, nest excavations, beach clean-ups, in-water surveys, data collection and entry, education, training of volunteers, beach mapping, scheduling and other activities as needed. There will be weekend work.

Night patrols start at 9pm and finish towards 3am. People on patrol should wear dark clothes, bring water and a snack. It is not recommended to go barefoot. It is very important to be punctual for the program as turtles can nest as early as 9pm. If you are on night patrol on Sunday through Thursday nights, you have the following morning free.

## Miriam Schmidt Botanical Garden

The Botanical Garden hosts a diverse population of flora found on St. Eustatius and in the wider Caribbean. The aims of the Garden are preservation, conservation, education and recreation. The Garden has a visitor's center, basic facilities and a public pavilion for picnicking and barbecues. It has suffered damage from drought, destruction by roaming animals and a lack of funding over the years therefore there is much need for development. A decision was made by the STENAPA board in 2017 to focus on Phase 1 of the garden which are the lower slopes and entrance area. Funding has been made available for a perimeter fence to keep out roaming animals. The Botanical Garden is open to the general public from sunrise to sunset 365 days per year and we offer guided tours with a small suggested donation. The Botanical Garden Ranger or the Botanical Garden intern will carry out these tours.



The Botanical Garden Ranger is the direct supervisor of the Botanical Garden Intern and volunteers. There are generally one or two projects for each intern to complete during their stay. It's mandatory to wear boots or shoes for protection. We recommend long trousers and insist that Personal Protection Equipment is worn if using weed whackers or other machinery. Use gloves to avoid getting stung/ bitten by centipedes, hornets etc.

## Education and outreach



STENAPA are in association with after school clubs on the island which allows us to facilitate the Junior Rangers programme. This programme enables children between 8-12 to experience the outdoors and learn about nature. During the summer months a week long summer club is organised. This is a programme of hikes, snorkelling and activities involving nature. In addition to this STENAPA has a comprehensive education programme which is carried

out monthly. Throughout the year there are many different outreach activities that STENAPA do to encourage awareness in the local community. If an intern or volunteer is interested in this area and wants to get involved please let the Education and Outreach Officer know.

## STENAPA ORGANISATION

### Staff

Name	Position
Clarisse Buma	STENAPA Director/Terrestrial Manager

Jessica Berkel	Marine Park Manager and Sea Turtle Program Coordinator
Violet (Tutti) Busby	Office and Finance Manager
Rupnor (Jobo) Redan	Terrestrial Park Ranger
Nadio Spanner	Botanical Garden Ranger
Marit Pistor (starting 2019)	Marine Park Ranger
Francois Mille	Marine Park Ranger
Achsah Mitchell (starting 2018)	Education and Outreach Officer/ Volunteer coordinator

### **Interns and Volunteers**

Interns and volunteers are vital to the running of STENAPA. They enable us to fulfil our weekly, monthly and yearly goals. Interns are assigned to a specific area either terrestrial, botanical garden, marine or sea turtle programme which is agreed before arrival. As an intern you are asked to work from 7am-4pm with an hour lunch break. Terrestrial interns usually combine the trail work and the botanical garden work.

Volunteer's duties are flexible across each area of the park. However if you want to be of assistance in the marine park we ask that you are a qualified Advanced Diver. Volunteers work from 7am-12pm and have the afternoon off. However, if you want to work more hours, you are welcome to do so.

Interns and volunteers report to their area manager and/or ranger. However if there are any concerns regarding the accommodation, illness, complaints or comments please report to the Volunteer Coordinator, Director or your supervising ranger. However the staff at STENAPA are very friendly and are always willing to help out.

We encourage both interns and volunteers to proactively inform us when they want to take on a specific project. Some interns know in advance, because they have to do a thesis. But you can also decide after your arrival. After the first one or two weeks you will have a quite good overview of the work. So let us know, if you want to develop specific materials, build benches, write a paper, develop content for the Facebook page, maintain technical equipment, paint signs, do repairs, help out with sea turtle patrols, clean the garden, do office work, help out with policy work etc.

Be aware of the fact that STENAPA has very limited resources, capacity wise and funding wise. This means that we often lack good tools and equipment, a good office and other supplies. This can be sometimes a challenge. We ask your flexibility and understanding for this. It means that things can go more slowly than you are used to.

You can stay for between 3 and 6 months depending on your nationality. If you are Dutch you are legally allowed to stay on Statia for up to 6 months whereas for any other nationalities it is 12 weeks.

## **LIVING ON STATIA**

### **Customs of St Eustatius**

Statia is a very unique community with traditional customs. It is not acceptable for interns and volunteers to enter any premises (shops, bank, restaurants, etc) without a shirt or footwear, and this includes the STENAPA office. Shorts and bare shoulders are not accepted in government buildings, including the police station, government guest house, prosecutor's office and schools. It's not appropriate to wear flip flops to official meetings.

When entering a building or approaching a group of people, it is customary to greet people with a 'Good Morning' or 'Good Afternoon'. When driving or walking, it is customary to greet everyone you pass (whether they are in a vehicle, walking along the road or standing on their porch). People that you see might not return your greeting at first, but will do so in time.

Females should be aware that interns and volunteers are often a target of much attention from local men. Do not be surprised if you are approached whilst shopping, working, driving or on the beach etc. A polite but firm response is all that is needed.

Please bear in mind that Statia is a remote island where it is sometimes not easy to get certain items. Keep this in mind when packing. Culturally Statia is quite different from the Western world. The infrastructure less developed and the amenities are not diverse. There are no shopping malls, cinemas or theatres for example. However this is why some people fall in love with the island!

### **Information on the hurricane season**

The hurricane season is most intense from end September until end November. We have a contingency plan in force from beginning June (official start to hurricane season). We monitor weather reports daily through the Marine Park yachting information service and if there is a report for a tropical storm (the early stages of a possible hurricane) then we know about 3-4 days in advance. There are general island contingency plans for all residents. The intern house has proven to be safe during the most strongest hurricanes in the past.

### **Amenities**

There is one bank on the island (WIB bank) and two ATM's (automatic banking machine) that accept Visa/MasterCard. Be aware that the ATM machine frequently runs out of money and rejects some cards so it is advisable to not run out of cash. The local currency is the US Dollar.

There is a small hospital (house doctors/GP and dentist) on the island. The fees are payable by cash only, a receipt will be given as proof for making an insurance claim. In case of a medical emergency you will be flown to Sint Maarten.

All electrical appliances are the same type as in the USA (with 110V). As there are no recycling programmes, on island, you are requested to bring only rechargeable batteries for your torches- we have a charger at the office that volunteers and interns can use.

### **Food, Lodging, & Transport**

Volunteers and interns both live in a **shared house** with basic facilities about a 15 minute walk from the STENAPA office. Interns and volunteers (including Global Nomadic interns/volunteers) are required to pay rent of **\$275** per month (at the beginning of each month), whereas for volunteers, who come with the Working Abroad programme, this is included in the initial volunteer cost.

Rent and utilities on Statia are not cheap, if you would like a breakdown of the monthly renting costs please ask the office and finance manager. The house has three bedrooms furnished with bunk beds each with its own en-suite bathroom. One bedroom has three bunk beds and the two other rooms have one bunk bed each. In total there is space for 10 interns and volunteers in the house. Sheets and pillows are provided however they are of limited supply and not the best quality, so if you have space in your luggage please bring your own. Each bedroom has air conditioning or option of using a fan. The kitchen is equipped with crockery, utensils, gas stove and oven, fridge and a selection of spices. The interns prepare their own meals: sometimes together, sometimes individually. There is also a living area. WiFi is provided throughout the house, however the speed and connection can be unreliable at times (this goes for the whole island). If this is the case you are welcome to use the internet at the STENAPA office. The cost of the WiFi, cable, and the water and electricity bills are included in the rent. However it is prudent to be conservative with water and electricity usage as cost of utilities are high on Statia.

There is a small outdoor space with chairs, a table and a BBQ. It is important to keep this area tidy in order to keep a presentable image for STENAPA- this applies to the rest of the house. A cleaning lady comes once a week to clean the floors, kitchen and bathroom. Please make sure that it is tidy for her. At the house there is a twin-tub washing machine which is common on Statia, however there is a launderette on the island but this comes at a cost.

In Statia some people have tap water, some have cistern water, some have both. The water in the intern house is tap water and drinkable. Sometimes water is rationed by STUCO, the local utility company. In the office we have tap water and non drinkable cistern water. Keep in mind that there are now and then power outages on the island.

Living on Statia is a wonderful experience where you get a taste of the true laidback Caribbean lifestyle. However some interns and volunteers have found it difficult to adjust to this as it is not what they are used to. At STENAPA we try to make sure that the house is in good working order, although sometimes things aren't fixed as quickly as we would like them to be. We ask for interns and volunteers patience and understanding whilst living in the STENAPA house. Inform office manager Violet Busby, if you need anything repaired.

As a volunteer coming through Working Abroad you will receive a budget of \$300 per month per person for your food and toiletries purchases, interns and other volunteers are required to cover their own living expenses. Food can be bought in the few small supermarkets on Statia and from

homemade bakeries. There are a few restaurants on the island, a coffee house and one hamburger place. Apart from that, it's pretty quiet on the island.

Interns are required to drive for their daily duties so please bring your driving license if you have any; volunteers are not allowed to drive the trucks for insurance reasons. If you are sitting in the back of the truck, it is mandatory to stay low in the base of the truck.

## **INTERN AND VOLUNTEER INFORMATION**

### **Arrival**

You will be picked up by a member of staff from the airport on arrival; please let us know your estimated time of arrival in advance. Please ensure that your arrival date is at the weekend so that it does not interrupt with work hours.

### **Orientation**

During the first week of your stay you will receive orientation and training. This will include orientation about STENAPA, information about living arrangements, training on work in the Garden, turtle conservation (when applicable) and monitoring training and a hike up the Quill. Additional activities will also be arranged depending on the season and changes in programs. Please let a member of staff know if you haven't received this training and if you have any questions. Ask office manager Violet Busby for: signing the waiver, free trail tag and free volunteer t-shirt.

### **Dress code**

Everyone on Statia will know immediately that you are an intern or volunteer with STENAPA and we therefore ask volunteers to dress appropriately. Volunteers and interns are representatives of STENAPA and are responsible for presenting a positive image to the community. Volunteers and interns should dress appropriately for the conditions and performance of their duties. Volunteers and interns that serve in a capacity of a presenter or a speaker should wear a STENAPA t-shirt which will be given to you for such event. If volunteers or interns are working in and around the office, they should dress according to the accepted code.

If a volunteer or intern is observed inside or in the back of a STENAPA truck without a shirt or footwear, they will be asked to return to the house to dress appropriately. This applies to all journeys, including to go diving, to carry out trail work in the Quill, to carry out turtle patrols or for beach clean-ups.

**Please see additional "What to bring" list for further information on clothing.**

### **Pocket money**

- If you are a volunteer and come in through Working Abroad the project fee covers all your costs related to the project from the moment you arrive in Statia until you leave. You will receive \$300 per month per volunteer as your food budget.
- As an intern, or independent volunteer, you are responsible for your own spending money and paying \$275 per month in rent (please pay at beginning of the month).
- If you come in through Global Nomadic you pay an \$250 admin fee to Global Nomadic on their website in advance. Upon arrival at STENAPA you pay your first month rent of \$275,-. You are responsible for your own spending money and monthly rent.

If you are interested in diving you can gain your Open Water Diver certificate for approximately \$400 at one of the two dive centers: Golden Rock or Scubaqua. Any other extras could involve visiting other neighboring islands with WINAIR at weekends – return tickets range from \$200-250. Departure tax at St Eustatius airport is \$15.

## **OUR PHILOSOPHY TOWARDS OUR INTERNS AND VOLUNTEERS**

STENAPA greatly values the contribution made by interns and volunteers and seeks to recognise that by ensuring that:

- ❖ The relationship between interns, volunteers and STENAPA is a reciprocal one
- ❖ Interns and volunteers exercise free choice in committing to STENAPA
- ❖ Interns and volunteers are of equal status and deserve the same treatment and respect as paid employees, and that STENAPA can expect the same standards of its interns and volunteers as it expects from its paid employees;
- ❖ There are clear guidelines, training and recognition for all interns.

As an intern and volunteer with St Eustatius National Parks, you have the right to:

- ❖ Be trusted to do your job the best way you know how;
- ❖ Be trained and supervised in a supportive and positive environment;
- ❖ Give feedback in the appropriate way using the proper methods; and
- ❖ Be given recognition and respect for the work you do.

As a result, interns and volunteers have the following responsibilities:

- ❖ To familiarise yourself with all materials in this handbook and other conservation and educational materials where appropriate;
- ❖ To respect confidences of the organisation and its Board, staff, interns and volunteers;
- ❖ To respect professional attitudes and methods;
- ❖ To abide by the operating principles of the organisation;
- ❖ To state your limitations and concerns;

STENAPA has the right to:

- ❖ Decline or dismiss unproductive or dissatisfactory interns or volunteers. Please note that every reasonable effort will be made to address issues and solve problems with all due respect to the intern or volunteer. A focused effort is put into preventing these things from occurring;
- ❖ Know the limitations and expectations of interns and volunteers; and

STENAPA has the following responsibilities:

- ❖ To create a positive, challenging and rewarding work environment;
- ❖ To prepare staff to work with volunteers and interns;
- ❖ To keep the private information of each intern and volunteer confidential and use it only as appropriate and relevant to STENAPA and the intern and volunteer programme.

STENAPA recognizes your right, as an intern or volunteer, to discontinue the project at any time and for any reason. Whenever it is deemed to be in the best interest of the Foundation, we also reserve the right to discontinue the intern or volunteer relationship. With the exception of housing for some, interns and volunteers shall not nor shall be expected to receive any form of payment, including cash (wages), food or other kinds of payment for their services. There is no reimbursement for costs if an intern and volunteers decides to leave before their allotted time or is asked to leave for any reason.

### **Conduct**

Volunteers and interns are expected to follow rules of conduct that will protect the interest and safety of all volunteers, staff and STENAPA. The following are only some examples of inappropriate conduct which could lead to dismissal:

- ❖ Theft or inappropriate removal or possession of STENAPA's property or that of any STENAPA volunteer, staff, agent or visitor, including failing to cooperate fully in any STENAPA investigation;
- ❖ Altering STENAPA reports or records;
- ❖ Volunteering under the influence of alcohol;
- ❖ Creating a disturbance on STENAPA premises, in and around the intern house, at sponsored activities or in areas which could jeopardise the safety of others;
- ❖ Improper use of STENAPA's property or property owned by any other individual or organisation;
- ❖ Violation of STENAPA, state, or local safety and health rules (e.g. no unsupervised fires);
- ❖ Unauthorised disclosure of STENAPA proprietary or confidential information;

### **Drug-Free Environment**

STENAPA provides a drug-free, healthy, and safe environment. While in St Eustatius as an intern or volunteer, you may not use, possess, distribute, sell or be under the influence of illegal drugs. Illegal drugs include but are not limited to, cannabis (hasj/wiet), amphetamine (speed), cocaine, heroin, LSD, ecstasy, GHB and psilocybin mushrooms etc. Contrary to what some people think, drugs are not accepted on the island. Sint Eustatius does not have a liberal drugs legislation like in European Netherlands.

STENAPA has a zero tolerance policy towards interns and volunteers using drugs, meaning that if you get caught by staff or the police, you will be send home immediately. You won't get a second chance. You are STENAPA's ambassadors and with that comes behaving accordingly. **In short: using drugs is prohibited for interns and volunteers at all time. Wherever you are on the island, also in your free time.**

While at work an intern or volunteer may not drink or be under the influence of alcohol. Use alcohol outside office hours in a responsible manner. Irresponsible use of alcohol can lead to sending the intern/volunteer home. Occasionally, STENAPA arranges events where alcohol is served. In such situations you are expected to act in a responsible manner.

The legal use of prescribed drugs is permitted during volunteer service only if it does not impair an intern's or volunteer's ability to perform the essential functions of their position effectively

and in a safe manner that does not endanger other individuals in the workplace. Volunteers and interns must inform the Manager beforehand of any necessary prescription drug being taken.

### **Smoking**

Smoking in the office workplace, garden visitor centre and at the intern and volunteer house is prohibited except in outside locations and away from the porch. It is not permitted to smoke in STENAPA vehicles. Smoking in the workshop area next to the office is not allowed. If you want to smoke near the office, go to the designated smoking area: behind the workshop or behind the picket fence close to the workshop.

### **Reimbursement of expenses**

Volunteers and interns may be eligible for reimbursement of pre-approved, actual out-of-pocket expenses, incurred while engaging in service for STENAPA. Upon the approval of a member of staff, volunteers and interns need to submit receipts to the Office Manager for all actual project expenses for which they seek reimbursement.

### **Safety and security**

Volunteers and interns are responsible for using the following common-sense suggestions to help ensure a safe environment:

- ❖ Be aware of any unknown person who comes into your area and is not accompanied by a staff member;
- ❖ Never leave your purse, wallet, or other valuable items unattended. Keep these items out of sight. Avoid carrying large sums of money.
- ❖ STENAPA is not responsible for lost or stolen personal property. STENAPA will not reimburse a volunteer or intern for any personal property that disappears from site.
- ❖ If you decide to separate from the group for leisure activities, please ensure that the group is aware of your whereabouts to avoid unnecessary concern. If you stay elsewhere, meet at the STENAPA office at 0700hrs for scheduled activities.
- ❖ Don't go hiking alone. Keep in mind that Search and Rescue activities can be difficult, especially in the crater and far away trails in the Northern Hills.

### **Emergency situations**

In the event of inclement weather, volunteers and interns will be responsible for reacting to advice from staff. Staff will instruct volunteers and interns about appropriate actions (to include preparedness in case of hurricane warnings or severe storms.)

In the case of medical emergencies, sick or injured persons should be taken to the medical center (called hospital) in town as soon as possible. A list of emergency telephone numbers is located in the house on the fridge for any out of hours emergencies. Interns and volunteers should contact staff members who have STENAPA vehicles first in these instances so that they are able transport people to the hospital. If you or someone else in the groups is unwell and you feel immediate medical attention is needed please let a member of staff know straight away.

## **Safety and Liability**

If a volunteer or intern is injured in the course of the volunteer's or intern's service, it is important that they advise their supervisor and visit the hospital if advised. Volunteers and interns are required to submit details of their insurance policy and emergency contact details to the Manager in case of an emergency. Volunteers and interns must sign a release absolving STENAPA of liability while performing directed and supervised services on behalf of STENAPA, called a Waiver. After arriving you are asked to sign a waiver, unless you have done this already in advance. Ask staff member Violet Busby or Hannah Fairley for more information.

## **Child Protection**

You may assist with the junior ranger club or snorkel club if you wish, but please be aware that you must always have a member of staff present when working with the children and that you should not make physical contact with the children except for safety reasons.

## **Use of STENAPA property**

### **Equipment and Vehicles**

Ask the Rangers for permission if you want to take tools or equipment (machetes, hammers etc) with you to work. There is a book in the workshop where you sign in for the tool you want to use. Any equipment, machines, tools, or vehicles which appear to be damaged, defective, or in need of repair should be reported to the Ranger or Areas Manager. Prompt reporting of damages, defects, and the need for repairs could prevent deterioration of equipment and possible injury to others. STENAPA owned or leased equipment and vehicles are to be used for STENAPA's business purposes only and may not be borrowed or otherwise used for personal use. During lunch break to trucks have to come back to base.

### **Telephones**

Telephones are for business purposes. In exceptional circumstances, interns and volunteers may use the phone, with permission from a member of staff. When permitted, personal phone calls should be kept to a minimum and should not interfere with volunteer service. In addition, long distance charges resulting from an interns or volunteer's personal use of a STENAPA telephone must be reimbursed to STENAPA.

### **Diversity Policy**

STENAPA is firmly committed to diversity in all areas of its work. We believe we have much to learn and profit from diverse cultures and perspectives, and that diversity will make our organisation more effective in meeting the needs of all our stakeholders. We are committed to developing and maintaining an organisation in which differing ideas, abilities, backgrounds and needs are fostered and valued, and where those with diverse backgrounds and experiences are able to participate and contribute.

STENAPA is committed to providing volunteers with an environment that is free from discrimination and unlawful harassment. Actions, words, jokes, or comments based on an

individual's sex, race, ethnicity, age, religion, or any other legally protected characteristic will not be tolerated. STENAPA encourages volunteers to bring any incidents of harassment to the immediate attention of the Manager.

### **Conflict of interest**

STENAPA is judged, in large part, by the individual and collective performance of its volunteers. STENAPA recognises the importance of a volunteer's duty to STENAPA to act in a manner that merits trust and confidence. You are an ambassador. The actions of an intern or volunteer are seen as a reflection of STENAPA and community members will often notice the bad and not the good. Each volunteer must therefore act in all matters in a manner that will safeguard the reputation and integrity of STENAPA with the general public. Likewise, volunteers must refrain from engaging in any transaction in which personal interests would conflict with those of STENAPA. Examples of conflicts of interest include:

### **Inside information**

Inside information should not be used either for the purposes of gaining advantage for one's self, a close relative, or another organisation.

### **Competing with STENAPA**

No volunteer or intern shall prevent or hinder STENAPA from lawfully competing with others or divert business or personnel from STENAPA.

### **Statements**

No intern or volunteer shall use STENAPA stationery or any title of STENAPA or refer to STENAPA or misidentify him or herself as an employee thereof in connection with any matter as to which he or she is not authorised as a representative of STENAPA and to express an opinion on its behalf. If asked a question that you are not sure about, ask the person to contact the National Parks office.

## WAIVER AND ASSUMPTION OF RISK

The undersigned, \_\_\_\_\_ (STENAPA intern or volunteer), voluntarily makes and grants this Waiver and Assumption of Risk in favour of STENAPA for the opportunity to use the facilities, equipment, materials and/or other assets of STENAPA; and/or to receive assistance, training, guidance, and/or instruction from the personnel of STENAPA. I do hereby waive and release any and all claims whether in contract or of personal injury, bodily injury, property damage, damages, losses and/or death that may arise from my aforementioned use or receipt, as I understand and recognise that there are certain risks, dangers and perils connected with such use and/or receipt, which I hereby acknowledge have been fully explained to me and which I fully understand, and which I nevertheless accept, assume and undertake after inquiry and investigation of extent, duration and completeness wholly satisfactory and acceptable to me.

I understand and recognise that it is illegal to possess and/or transport illegal substances and submit through this waiver that I do not have illegal substances in my possession for the duration of my volunteer service.

I further agree to use my best judgment in undertaking these activities, use and/or receipt and to faithfully adhere to all safety instructions and recommendations, whether oral or written. I hereby certify that I am a competent adult assuming these risks of my own free will, being under no compulsion or duress. This Waiver and Assumption of Risk is effective from \_\_\_\_\_ to \_\_\_\_\_ inclusive, and may not be revoked, altered, amended, rescinded or voided without the express prior written consent of STENAPA.

Print Name

Date

\_\_\_\_\_

\_\_\_\_\_

Interns/Volunteer's Signature

Date of Birth

\_\_\_\_\_

\_\_\_\_\_

Home Address

Next of Kin

Next of Kin Contact Number

Personal Contact Number on Island

## CONTACT INFORMATION

If you have any questions or need to contact us at any time – please contact any of us at:

### DIRECTOR

**Clarisse Buma** office tel/fax: +599 318 2884, email: [manager@statiapark.org](mailto:manager@statiapark.org)

**Jessica Berkel**, marine park manager, [research@statiapark.org](mailto:research@statiapark.org) (for marine interns and volunteers)

### VOLUNTEER COORDINATOR

**Vacancy:** office tel: +599 318 2884, email: [outreach@statiapark.org](mailto:outreach@statiapark.org)

STENAPA address:

National Parks office

Gallows Bay, SINT EUSTATIUS

Dutch Caribbean

(The building has no number. The capitol of Statia is Oranjestad. Keep in mind that mail send to Oranjestad ends up regularly in Aruba. So we advice not to mention Oranjestad on the envelope)

### Working Abroad contact for Volunteers only:

WorkingAbroad Projects

The Old School House

Pendomer, Yeovil

Somerset

BA22 9PH

United Kingdom

Tel & Fax: +44 (0)1935 864 458

Email: [aaron@workingabroad.com](mailto:aaron@workingabroad.com)

**Global Nomadic:** [www.globalnomadic.com](http://www.globalnomadic.com) (Jeremy Freedman)

### Suggested websites for further reading

[www.statiapark.org](http://www.statiapark.org) and check our Facebookpage and [twitter@StenapaStatia](https://twitter.com/StenapaStatia).

<http://www.statiatourism.com/> - Statia's official tourist office website

[www.widecast.org](http://www.widecast.org) - Wider Caribbean Sea Turtle Network

[www.world-turtle-trust.org](http://www.world-turtle-trust.org) - this organization sponsors the turtle programme

[www.DCNAnature.org](http://www.DCNAnature.org) - Dutch Caribbean Nature Alliance (DCNA), umbrella organization

<https://www.rijksdienstcn.com/en/rijksdienst-dutch-caribbean>

### **Feedback form!**

We will be sending you a feedback form by email near the end of the project, and we would be really grateful if you would fill it and send it back to us once you have returned!

That's about it; we wish you all good luck!